

WHSQ Health and Safety Representative Training (WHSQ –HSR-NVB01)

This course is intended for HSRs (including Deputy HSRs) who have requested approved training under the WHS Act to assist them in performing their role and using their powers under the WHS Act.

Entry Requirements – There are no entry requirements for this training.

Language, literacy and numeracy requirements - This unit requires the ability to read; interpret various documents and then communicate information to others. Writing is required to the level of completing required workplace reports/forms. Numeracy may involve the reading of instruments/gauges and interpret the results as being safe/not safe.

Duration – This course is generally conducted in block training sessions over 5 days.

Delivery Location - This training can be conducted at either your premises or at our training centre. Where training is held onsite training rooms that can comfortably accommodate the class size are required.

Personal Protective Equipment

- Covered shoes
- Other requirements as specified by your workplace or legislation

Assessment - This course is non-competency based and has no formal assessment. Informal assessment of participant attendance and learner engagement only, has been chosen as the most appropriate option for this course. The facilitator will act as the assessor in this process and should be aware of expected learner applications of all participants as detailed in the learning outcomes.

Certification - Upon successful completion each participant will receive a WHSQ approved Certificate of Attendance for WHSQ Health and Safety Representative Training (WHSQ –HSR-NVB01).

Course Content - The WHS Act and Regulation commenced in Queensland 1 January 2012. They provide a legal framework from which the States, Territories and Commonwealth are required to implement their own WHS legislation. This course has been developed for HSRs who will be undertaking the role of elected HSRs under the requirements of the new legislation. It covers:

- An overview of the WHS framework, duties of various parties and key terminology
- The requirements for consultation in the workplace on work health and safety issues and the mechanisms available and the role of HSRs and Health and Safety Committees (HSCs) and other available mechanisms as well as entitlements and protections.
- The consultative approach that can be used in resolving workplace health and safety issues through negotiation and conflict resolution and the skills HSRs can utilise to achieve successful outcomes and how to identify hazards and ways in which they can be eliminated or minimised.
- Incident notification and how HSRs can contribute to incident investigation
- The information and skills HSRs require regarding the issuing of Provisional Improvement Notices (PINs) and directing unsafe work to cease where negotiation and issue resolution has been unsuccessful or immediate action is required.

Cost - Please contact our office on (07) 4779 3667 for information on fees and a copy of our Candidate Handbook.